

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
January 15, 2019
9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Ms. Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. Approval of meeting minutes from December 2018

The December 2018 meeting minutes were accepted without any corrections or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

PJM provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

Training – 3 companies non-compliant

Certification – 5 companies non-compliant

Small Generation

Training – all companies compliant

CSP

Training – 3 companies non-compliant

5. 2019 PJM Drill Dates (9:10 – 9:15)

2019 Spring Restoration Drill	5/21/19 – 5/22/19
2019 Summer Emergency Procedures Drill	TBD
2019 Fall Restoration Drills	TBD
2019 Winter Emergency Procedures Drill	TBD
NERC GridEx V	11/13/19 – 11/14/19

6. Resource Tracker Updates – System Restoration Drill Contact (9:15 – 9:20)

Alpa Jani, PJM, provided an update on the Resource Tracker application in regards to entering system restoration drill invitation data. The open period to update information in Resource Tracker for the 2019 System Restoration drill will run from February 4, 2019 to February 22, 2019. For more information on this update, please refer to the presentation posted with the January 2019 meeting materials:

<https://www.pjm.com/committees-and-groups/subcommittees/dts.aspx>

7. PJM Manual 40 Updates (9:20 – 9:30)

Joe Carl, PJM, reviewed updates to PJM Manual 40 based on the annual review of the manual. Updates related to PJM Manual 40, Sections 1-3 include the following:

- Updated PJM links from http: to https: to reflect PJM's website security update
- Removed dates and wording from legacy requirements that have expired

The updates will continue to be communicated through the normal Stakeholder process. For more information, please review the summary of changes document and the redline version of PJM Manual 40 posted with the [meeting materials for January](#).

8. Upcoming Training Items (9:30 – 9:35)

2019 PJM Operator Seminar

2019 Seminar Schedule

PJM CTC (Audubon, PA)

Seminar Week	Start Date	End Date
Week 1	March 12, 2019	March 15, 2019
Week 2	March 19, 2019	March 22, 2019
Week 3	March 26, 2019	March 29, 2019

Four Seasons Baltimore (Baltimore, MD)

Seminar Week	Start Date	End Date
Week 4	April 2, 2019	April 5, 2019
Week 5	April 9, 2019	April 12, 2019
Week 6	April 15, 2019	April 18, 2019

Hilton Cleveland Downtown (Cleveland, OH)

Seminar Week	Start Date	End Date
Week 7	April 23, 2019	April 26, 2019
Week 8	April 30, 2019	May 3, 2019

Week 9	May 7, 2019	May 10, 2019
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Westin Cleveland Downtown (Cleveland, OH)

Seminar Week	Start Date	End Date
Week 10	May 14, 2019	May 17, 2019

PJM reviewed updates related to the 2019 PJM Operator Seminar:

- PJM will be hosting an Item Writing Workshop and Content at this year's seminar. This is an opportunity for all interested individuals to play a key role in enhancing the certification program at PJM. More details about the contest will be shared during the seminar. An optional Item Writing Workshop will be held on Day 1, beginning at 11:00 AM. No registration is necessary.
- Seminar registration will be handled in 3 phases:
 - Monday, February 4th: Registration opens for individuals with M40 training requirements
 - Monday, February 11th: Registration opens for support personnel
 - Monday, February 25th: Registration opens to the public

For additional details, please see the 2019 Seminar presentation posted with the [meeting materials for January](#).

PJM Generation Certification Exam Update

Michael Hoke, PJM, provided the DTS with an update on the PJM Generation Dispatcher Certification exam. The exam is currently being revised and the updated exam will be available beginning on February 18, 2019. During February and March, the exam will be available without instant scoring. The exam will be unavailable during the month of April, while the new exam is validated and the cut-score is determined. Beginning May 1, 2019, the new exam will relaunch with instant scoring.

The updated content outline and reference material will be posted to the PJM website. Questions related to the PJM Generation exam may be sent to: Michael.Hoke@pjm.com.

Áine Hasham provided an update about the processing of PJM certification renewals. Due to an increase in undeliverable certificates, PJM will be moving toward sending electronic copies of renewed credentials. For questions, please contact TrainingSupport@pjm.com.

2019 Draft Training Calendar

The DTS was reminded about upcoming courses on the 2019 Draft Training Calendar.

9. Additional Items from the DTS (9:35 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- Task 5 Reverification based on PCLLRW Tool Change – due **March 26, 2019**
- See January OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates

February 19, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx
March 19, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx
April 16, 2019	09:00 a.m.	WebEx
May 21, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

January Meeting Attendees:

Áine Hasham	PJM
Alicia Battaglino	Constellation
Alpa Jani	PJM
Amy Hassen	Dominion
Benjamin Bernier	Gridforce Energy
Bennie Rice	CPP
Brandon McGee	CES
Brian Croteau	BET
Brian Guzejko	PECO
Bryan Garnett	Duke Energy
Chad Singer	Trane
Chris Sharp	ComEd
Chris Taylor	Duquesne Light
Eric Bryant	First Energy
James Donahue	OVEC
James Rucci	Constellation
Jason Procniar	Buckeye Power
Joe Carl	PJM
Josh Benson	Dayton
Larry Crudup	CES
Lisa Fincher	PEPCO
Mark Garza	First Energy

Mark Gear	Exelon
Mark Klohonatz	First Energy
Marquette Hooker	Dominion Energy
Maureen Curley	PJM
Michael Hoke	PJM
Nick Greenhawk	Easton Utilities
Patty Nagle	Duquesne Light
Robert Simmonette	UGI Development
Rollie Hill	Trane
Sue Ziegler	BGE
Thomas Cichowski	Duquesne Light
Tom Hunt	PECO
Tom Paff	Duke Energy
Tunisia Riley	ComEd
Vince Guntle	UGI
William Pepper	Delmarva

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p>On the Phone Dial</p>  <p>Mute / Unmute</p>	<p>Linking Teleconference Connection to WebEx</p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
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Meeting Minutes

Join a Meeting

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Visit learn.pjm.com, an easy-to-understand resource about the power industry and PJM's role.