# [Issue Title]

### Issue Source

Identify the external entity or internal PJM source that is bringing this issue forward for consideration.
Note any important context about its origin such as this is a directive from FERC or a compliance matter.

### Issue Content

Identify if the work is intended to address specific technical issues and/or to address broader policy issues.

### Key Work Activities and Scope

Provide a numbered list of high level work activities that the assigned stakeholder group will need to perform to accomplish its work in resolving the issue. Identify any areas of activity specifically intended and not intended to be addressed.

### Expected Deliverables

Provide a numbered list of high level deliverables that the assigned stakeholder group will produce as a result of its work including analyses, reports, manual changes, governing document revisions, and FERC filings.

### Decision-Making Method

Identify the decision-making method adopted for this issue: Tier 1, consensus (unanimity) on a single proposal (preferred default option), or Tier 2, multiple alternatives.

### Stakeholder Group Assignment

Identify the existing PJM task force, subcommittee, or committee anticipated to undertake the issue in its scope of work upon approval by the parent Standing Committee, or if a new task force or subcommittee is desired along with the rationale for it.

### Expected Duration of Work Timeline

Provide an estimate of the length of time expected to resolve the issue and complete its course through the stakeholder process. Include the expected start date, the issue’s priority level and timing (e.g. “immediate start”) and the frequency of meetings required. Please also identify any known deadlines or key milestone dates that stakeholders should be aware.

|  |  |  |  |
| --- | --- | --- | --- |
| **Start Date** | **Priority Level** | **Timing** | **Meeting Frequency** |
| Click here to enter a date. | [ ] High | [ ]  Immediate | [ ]  Weekly |
| [ ]  Medium | [ ]  Near Term | [ ]  Monthly |
| [ ]  Low | [ ]  Far Term | [ ]  Quarterly |

Charter
*(check one box)*

|  |  |
| --- | --- |
| [ ]  | This document will serve as the Charter for a new group created by its approval.  |
| [ ]  | This work will be handled in an existing group with its own Charter (and applicable amendments).  |

*More detail available in M34; Section 6*