



**PJM Transmission Owners Agreement  
Administrative Committee (TOA-AC)**

**Open Meeting Minutes  
May 17, 2017 Meeting**

**1. Administrative Items – Mike Batta**

Mike Batta conducted a roll call and confirmed a quorum. Mike welcomed the members of PJM Board. The meeting minutes for the April meeting were approved.

**2. Annual Update Regarding PJM TO Activities – Gloria Godson**

Gloria provided an update on the TOs commitment to improve transparency as it relates to PJM's Sub-Regional RTEP process. Gloria provided a history of FERC Order 890 which required Transmission Providers to develop a plan and process that would engage all interested parties/stakeholders with sufficient opportunities to review and provide comments on the assumptions, methodology and project drivers of transmission plans.

In addition to what is set out in Schedule 6 of the PJM Operating Agreement, the TOs have continued to demonstrate their strong commitment in improving transparency. Beginning in 2016, detailed project information, one-line diagrams, having TO Subject-Matter-Experts participate and be available to answer questions, providing written responses to stakeholder questions and offering one-on-one meetings as needed were implemented/improved at the Sub-regional RTEP meetings.

In response to FERC's Show Cause Order (Docket No. EL16-71), Gloria summarized the TOs work to date which included the proposed implementation of Attachment M3 which sets forth the following: (1) all TOs will review the assumptions and methodology annually and provide stakeholders an opportunity to provide comments; (2) TOs will provide a description of system needs, drivers, and potential solutions for posting by PJM at least 5 days in advance of the meeting and allowing 30 days for stakeholder comments; and finally (3) TOs will submit Supplemental Projects to PJM for inclusion in the Local Plan to provide an opportunity for comment prior to the Local Plan being integrated into the RTEP.

Gloria stated that the TOs are working to finalize the Transmission Cost Information Center tool which will provide a user-friendly mechanism that gathers all transmission project (both Baseline and Supplemental) information in the RTEP. The tool will allow users to filter which will include, but is not limited to, project type, TO zone and project year(s) in order to better understand prospective costs.

Lastly, Gloria provided an update on transparency improvements currently being implemented in 2017. Such improvements included (1) Bi monthly subregional RTEP meetings; (2) detailed project maps provided by TOs and presented by the TOs; (3) a two cycle project review process to allow for comments prior to presenting the selected solution to the need; and (4) providing dates of when projects were previously presented and project status.

**3. PJM Board and PJM TO Comments / Other Business – All**

Mike Batta opened the floor to comments. Many of the TOA-AC members echoed their company's commitment and attention in improving transparency but also raised some concerns regarding topics like Order 1000 and the continued battles of cost allocation. Additionally, companies expressed their thanks to PJM for their coordination, assistance, and cooperation. PJM responded in kind that they take the partnership between themselves and the TOs seriously. PJM indicated that they are looking into restoration plans and better understanding how they operate to ensure resiliency and reliability. They hope to never need them but acknowledge that they need to be discussed.

**4. TOA-AC Chair Transition – Mike Batta and Tim Abbott**

Mike Batta thanked the TOA-AC members for their support and collaboration over the past year. Mike introduced the new Chair of the TOA-AC, Tim Abbott with Duke Energy Ohio, Inc. & Duke Energy Kentucky, Inc. (DEOK). Tim acknowledged DEOK's commitment to Chair the TOA-AC for one year and is looking forward to working with the members of TOA-AC, PJM and stakeholders.